

Southeastern Cooperative Educational Programs (SECEP)

Budget for Fiscal Year 2018 – 2019

May 30, 2018

VISION STATEMENT

As the premier regional special and alternative education program, SECEP builds pathways for students and staff to learn, work, and play their way to success!

MISSION STATEMENT

In partnership with students, families, and communities, SECEP provides a safe and nurturing environment, focused on meeting individual educational needs and achieving meaningful outcomes for our diverse population of students.

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ALTERNATIVE EDUCATION DIRECTORS
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Special Education**

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SECEP ADMINISTRATION

**Mr. David. B. Sadler, M.Ed
Executive Director**

**Mr. Christopher Old, Ed.S., BCBA
Assistant Director Human Resources/Support Services**

**Ms. Laura Armstrong, Ed.S., BCBA
Assistant Director ASP/EBICS/REACH**

**Mr. Greg Jacob, Ed.S., BCBA
Assistant Director ASP/EBICS**

**Dr. Leigh Butler, Ph.D.
Assistant Director Re-ED/TRAEP**

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March 28, 2018

BUDGET MESSAGE

Dear Superintendents and Joint Board Members:

On behalf of your students, their families, and the SECEP staff who are steadfast in their desire to guide and teach your students to learn, work, and play their way to successful outcomes, I thank you for your continuing support and commitment that allows SECEP to maintain focus on its Vision while working with fidelity to fulfill its Mission.

The proposed SECEP operating budget for fiscal year 2019 (FY19) is \$52,301,868, a 2.76% increase over the FY18 operating budget of \$50,896,845. Our revenue continues to come primarily from student tuition provided by our participating divisions. The only other revenue comes from the Virginia Department of Education grants for the Tidewater Regional Alternative Program (TRAEP), projected to be \$570,198 for FY19, and \$52,000 in technology funds that SECEP has received each fiscal year for the past several years. For FY19, SECEP employees will receive an average of 3.33% pay raise depending on the employee's scale placement. This is in line with the Norfolk Public Schools (NPS) pay raises in their proposed FY19 budget.

In this budget, we have a reduction in our overall average daily membership (ADM) as follows:

- Autism Spectrum Program (ASP) – 8
- Educational and Behavioral Interventions for Challenging Students (EBICS) – 2
- Raising Expectations and Abilities for Children with Complex Health Needs (REACH) – 3 Part-time
- Re-Education (Re-ED) – 15; 11 guarantees and 4 growth
- Tidewater Regional Alternative Education Program (TRAEP) – 2; 1 Regular Education Slot; 1 Special Education Slot

With the reductions in our ADM and guarantees for FY19, SECEP will have a reduction in staff. SECEP's reduction in staff is as follows:

- Principals – 1 from ASP
- Teachers – 5; 3 from Re-ED, 1 from ASP, and 1 from EBICS
- School Community Trainers - 3
- Certified Occupational Therapist Assistant – 1

All of these reductions will be through staff attrition.

We will have an overall increase of 11 teacher assistants. The majority of these positions are for our ASP and EBICS programs. These additional positions will bolster our efforts to maximize planning time for our teachers which is essential to creating effective and rigorous instruction and behavioral strategies. Because SECEP students are supervised 100% by staff and the ASP and EBICS classrooms, being self-contained, do not have traditional class schedules that provide a natural planning time, we must utilize our teacher assistants to provide planning time that is built into each classroom's schedule. Additionally, the challenge in planning for the majority of our teachers across all of our programs is that they are typically planning for two or more grade levels for standards of learning (SOL) and/or aligned standards of learning (ASOL) instruction and they must also include specialized instruction geared to the individual needs of our students as outlined in their individual educational programs (IEPs). This budget also increases our Occupational Therapists by one and a half (1.5) positions to support the occupational therapy needs as outlined in student IEPs.

For the 2018-2019 school year, the SECEP leadership team and instructional personnel remain committed and excited to work in collaboration with our participating division colleagues in providing high quality educational and behavioral services to the students in need of SECEP's specialized services. I am also excited to note that our work for the 2018-2019 school year will be guided by the SECEP Strategic Plan 2018-2023.

SECEP's Strategic Plan 2018-2023 development team, comprised of SECEP staff at all levels and facilitated by our leadership team, has been steadily working this school year to craft a plan that will direct SECEP's path over the next five years. The development team has crafted goals for the plan and will finalize the plan by the end of this school year with objectives and action steps to maximize SECEP's efforts in fulfilling its mission while staying focused on its vision.

The Strategic Plan has five focus areas, each with multiple goals to gauge and measure our progress in each area. The focus areas are as follows:

Climate and Culture: The development team has established goals in this area to move SECEP forward in its efforts to involve parents and other community members with SECEP and also creating an environment that SECEP staff feel valued and appreciated.

Instruction: This area will include goals that identify the needs and resources that will allow students to successfully transition back to their comprehensive schools with the instructional and behavioral skills needed to continue working on their educational objectives that eventually will lead to successfully transitioning from school to post-secondary educational and/or employment opportunities.

Professional Development: Goals in this focus area will lead to maximizing the opportunities to engage SECEP staff and other stakeholders in training activities that increase their success and the success of students. These goals also will acknowledge the need to provide platforms for training that are conducive to the regional aspect of SECEP such as digital trainings as well as trainings in locations accessible across the geographical area covered by SECEP.

Recruitment and Retention : SECEP continues its commitment to the recruitment and retention of high quality professional and paraprofessional educators while recognizing the continued need to bolster the SECEP Teacher Development Program to maximize the growth of paraprofessionals into fully-licensed professional educators as part of our recruitment and retention efforts.

Safety and Behavior: SECEP remains committed to having safe environments for our students and staff while providing instructional and behavioral strategies and interventions that maximize student growth. Additionally, SECEP will define its overarching behavioral philosophy of using positive behavioral interventions and applied behavioral analysis (ABA) techniques that support student success and shape positive student behavior.

SECEP's continued success as a premiere regional special/alternative education program relies on maintaining high quality educational and behavioral programming along with attracting and retaining high quality instructional personnel. This proposed budget will allow SECEP to continue on its successful trajectory. As SECEP implements its Strategic Plan 2018-2023 which emphasizes continuing a collegial and professional collaboration with our partner school divisions, parents, and other community stakeholders, SECEP will continue to provide exceptional opportunities for our students to learn, work, and play as they achieve positive outcomes. By working together as a unified support system, we can successfully meet the individual and unique needs of our diverse student population.

I look forward to discussing this proposed budget with you at our upcoming meeting.

Respectfully,



Executive Director

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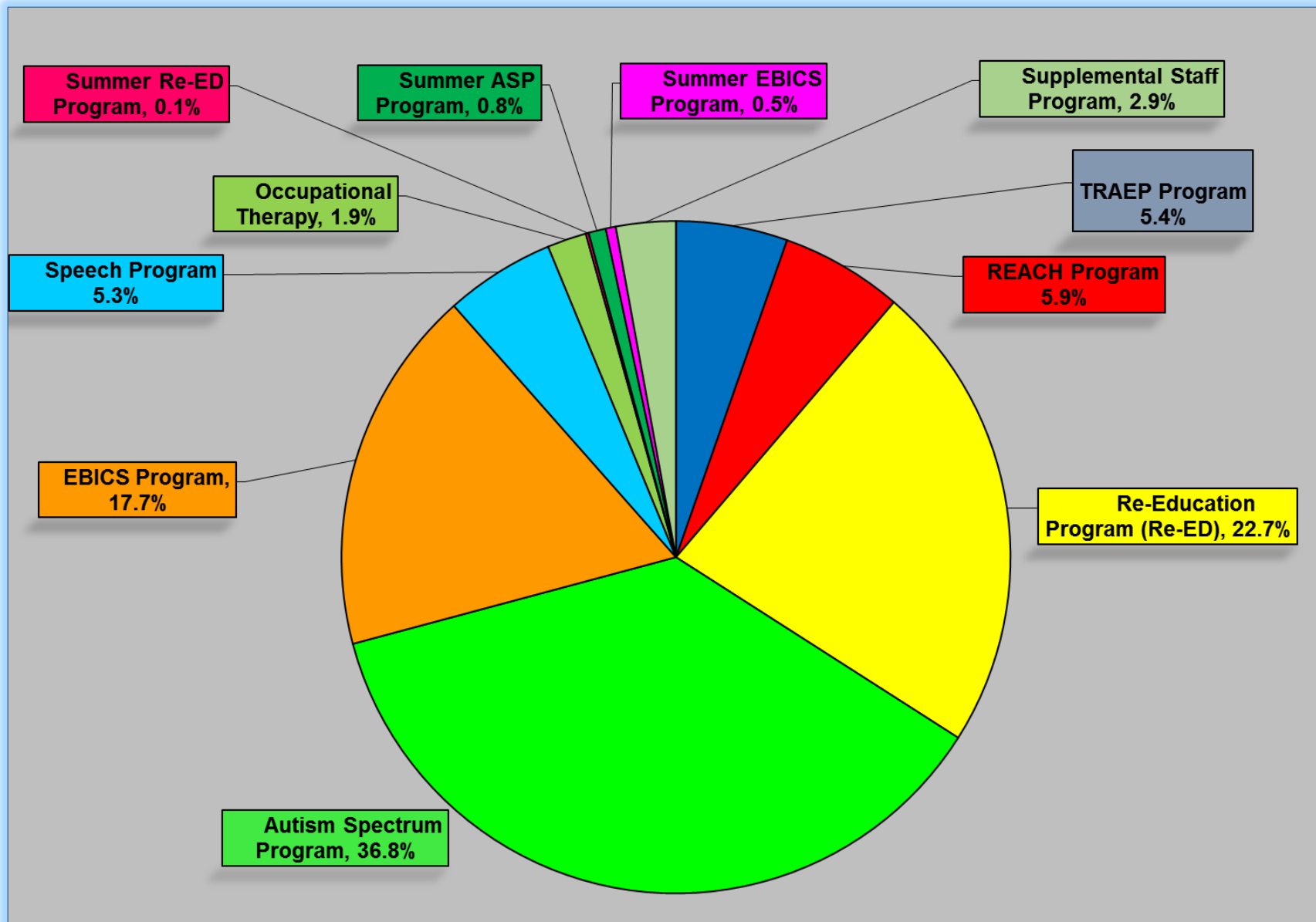
Summary of Revenue

Program Revenues	Actual 2017	Budgeted 2018	Projected 2018	Budgeted 2019
Tuition Funds				
Chesapeake	\$10,465,525	\$10,926,269	\$11,175,984	\$11,457,757
Franklin	312,950	344,140	379,466	279,565
Isle of Wight	1,444,520	1,472,026	1,332,486	1,396,722
Norfolk	6,234,204	6,406,611	6,391,536	6,489,790
Portsmouth	3,817,407	4,055,137	4,085,563	4,188,655
Southampton	1,795,546	1,760,162	1,579,112	1,457,591
Suffolk	3,483,732	3,545,912	3,531,737	3,413,275
Virginia Beach	18,680,042	19,143,295	19,046,838	20,009,979
Non-SECEP Divisions	1,419,998	2,621,094	1,588,533	2,986,337
Total Tuition Funds	\$47,653,924	\$50,274,647	\$49,111,254	\$51,679,670
Other Funds				
State Alternative Ed. Grant	\$550,604	\$570,198	\$570,198	\$570,198
Technology and Other	52,000	52,000	52,000	52,000
Total Other Funds	\$602,604	\$622,198	\$622,198	\$622,198
Total Revenues	\$48,256,528	\$50,896,845	\$49,733,452	\$52,301,868
Projected Interest Contribution to Long-Term Project Fund	0	0	0	0
Total	\$0	\$0	\$0	\$0

(Note: Balance of Long-Term Project Funds appear on page D-4)

Summary of Expenditures

	Actual	Budget	Budget
	2017	2018	2019
Expenditures			
TRAEP	\$ 2,541,058	\$ 2,738,459	\$ 2,818,855
REACH	\$ 2,867,925	\$ 3,047,598	\$ 3,087,862
Re-Education Program (Re-ED)	\$ 11,217,518	\$ 11,854,228	\$ 11,888,248
Autism Spectrum Program	\$ 17,570,638	\$ 18,807,754	\$ 19,261,646
EBICS Program	\$ 8,041,742	\$ 8,960,373	\$ 9,201,515
Speech Program	\$ 2,161,544	\$ 2,264,535	\$ 2,778,300
Occupational Therapy Program	\$ 907,892	\$ 957,418	\$ 990,685
Summer Re-ED Program	\$ 92,567	\$ 95,416	\$ 72,963
Summer ASP Program	\$ 479,773	\$ 465,263	\$ 438,031
Summer EBICS Program	\$ 183,215	\$ 271,182	\$ 253,269
Supplemental Staff Program	\$ 1,401,783	\$1,434,619	\$ 1,510,494
Total Expenditures	\$ 47,465,655	\$ 50,896,845	\$ 52,301,868



Operating Budget by Program

DESCRIPTION	Salaries and Wages	Employee Benefits	Other Expenditures	Total Program Costs	% of Budget
TRAEP	\$1,852,999	\$751,701	\$214,155	\$2,818,855	5.4%
R.E.A.C.H.	2,214,298	631,859	241,705	3,087,862	5.9%
Re-ED Program	7,811,651	3,172,070	904,528	11,888,248	22.7%
ASP Program	12,865,556	5,235,115	1,160,975	19,261,646	36.8%
EBICS Program	6,190,958	2,508,231	502,326	9,201,515	17.7%
Speech Program	1,877,046	761,154	140,100	2,778,300	5.3%
Occupational Therapy Program	725,203	170,262	95,220	990,685	1.9%
Summer Re-ED Program	59,809	4,954	8,200	72,963	0.1%
Summer ASP Program	361,024	29,906	47,100	438,031	0.8%
Summer EBICS Program	213,992	17,726	21,550	253,269	0.5%
Supplemental Staff Program	1,033,476	442,918	34,100	1,510,494	2.9%
Total Proposed Operating Budget	\$35,206,012	\$13,725,897	\$3,369,959	\$52,301,868	100.0%

Operating Budget – All SECEP Programs

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
Wages and Employee Benefits				
Total Wages	\$32,518,977	\$34,219,395	\$35,205,262	2.88%
Employee Benefits	11,805,328	13,219,491	13,638,647	3.17%
Tuition Assistance	57,016	88,000	88,000	0.00%
Total Wages/Benefits	\$44,381,321	\$47,526,886	\$48,931,909	6.05%
Other Expenditures				
H.R./Medical/Security	111,781	130,000	130,000	0.00%
Audit	27,455	25,950	25,950	0.00%
Maintenance/Repairs	0	19,000	19,000	0.00%
Utilities (Elec/Heat/Water/Garb)	8,156	49,355	49,355	0.00%
Postage	19,961	35,500	35,500	0.00%
Communications	164,190	126,460	126,460	0.00%
Insurance	387,857	400,000	400,000	0.00%
Rent	665,649	770,485	770,485	0.00%
Staff Development	48,066	64,550	64,550	0.00%
Local Travel	43,065	94,790	94,790	0.00%
Organizational Membership	0	1,500	1,500	0.00%
Supplies	709,302	676,950	676,950	0.00%
Equipment	27,073	176,200	176,200	0.00%
Technology	288,147	246,144	246,144	0.00%
Fiscal/Accounting Services	583,631	553,075	553,075	0.00%
Total Other Expenditures	\$3,084,333	\$3,369,959	\$3,369,959	0.00%
Total Proposed Operating Budget	\$47,465,655	\$50,896,845	\$52,301,868	2.76%

Staffing Summary by Position Operating – Budgeted Positions

All SECEP Programs

Positions	<u>Number of Positions</u>		Change From 2018
	Budgeted 2018	Budgeted 2019	
Position Titles:			
Administrative	7.0	7.0	-
Principals	20.0	19.0	(1.0)
Assistant Principals	3.0	3.0	-
Educational Specialists	47.0	47.0	-
Teachers	257.0	252.0	(5.0)
Speech Therapists	25.5	25.5	-
Occupational Therapists	7.0	8.5	1.5
Certified OT Assistant	2.0	1.0	(1.0)
School/Community Trainers	27.0	24.0	(3.0)
Teacher Assistants	285.5	296.5	11.0
Custodians	1.0	1.0	-
Office Support	16.0	16.0	-
Operations Support			
Professional	10.0	10.0	-
Classified	10.0	10.0	-
Total Employees	718.0	720.5	2.5

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019
<u>Chesapeake</u>				
TRAEP	\$ 332,964	\$ 344,612	\$ 344,612	\$ 381,689
R.E.A.C.H.	379,980	314,554	293,872	446,906
Re-ED	3,084,010	3,191,983	\$ 3,191,983	3,346,661
ASP	3,124,120	3,368,871	3,675,743	3,429,356
EBICS	2,372,671	2,476,485	2,316,872	2,475,535
SPEECH	411,600	449,820	500,358	573,300
OCCUP. THERAPY	256,973	263,954	282,557	265,018
SUMMER	222,871	218,018	218,018	210,737
SUPP STAFF	280,336	297,972	351,969	328,556
TOTAL	\$ 10,465,525	\$ 10,926,269	\$ 11,175,984	\$ 11,457,757
<u>Franklin</u>				
TRAEP	\$ -	\$ -	\$ -	\$ -
Re-ED	33,161	34,322	32,495	35,986
ASP	137,182	177,309	160,904	110,624
EBICS	87,008	90,054	127,371	93,416
SPEECH	19,365	26,460	23,484	22,050
OCCUP. THERAPY	10,169	11,192	30,410	12,528
SUMMER	5,792	4,802	4,802	4,961
SUPP STAFF	20,273	-	-	-
TOTAL	\$ 312,950	\$ 344,140	\$ 379,466	\$ 279,565

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019
<u>Isle of Wight</u>				
TRAEP	\$ 95,536	\$ 98,881	\$ 98,881	\$ 103,678
Re-ED	397,937	411,869	411,869	395,842
ASP	436,314	461,003	368,714	479,372
EBICS	283,261	315,189	295,776	233,541
R.E.A.C.H.	67,702	78,638	37,409	81,256
SPEECH	60,044	61,740	61,151	61,740
OCCUP. THERAPY	23,359	26,116	40,096	23,611
SUMMER	20,110	18,590	18,590	17,683
SUPP STAFF	60,257			
TOTAL	\$ 1,444,520	\$ 1,472,026	\$ 1,332,486	\$ 1,396,722
<u>Norfolk</u>				
TRAEP	\$ 544,584	\$ 525,418	\$ 525,418	\$ 550,909
R.E.A.C.H.	387,806	353,873	510,015	284,395
Re-ED	1,658,070	1,716,120	1,624,770	1,799,280
ASP	1,967,223	2,056,784	1,952,522	2,028,114
EBICS	1,039,025	1,080,648	1,152,506	1,120,997
SPEECH	263,610	296,793	276,278	351,036
OCCUP. THERAPY	84,182	82,078	79,109	91,552
SUMMER	118,732	110,758	110,758	73,291
SUPP STAFF	170,972	184,140	160,160	190,217
TOTAL	\$ 6,234,204	\$ 6,406,611	\$ 6,391,536	\$ 6,489,790

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019
<u>Portsmouth</u>				
TRAEP	\$ 179,360	\$ 185,638	\$ 185,638	\$ 194,644
R.E.A.C.H.	200,568	196,596	228,821	284,395
Re-ED	1,072,956	1,098,317	1,110,982	1,151,539
ASP	1,203,959	1,241,163	1,293,023	1,290,618
EBICS	779,450	900,540	852,698	840,748
SPEECH	146,957	202,860	189,303	175,518
OCCUP. THERAPY	38,572	37,308	33,168	38,548
SUMMER	38,466	33,685	33,685	42,315
SUPP STAFF	157,119	159,030	158,245	170,331
TOTAL	\$ 3,817,407	\$ 4,055,137	\$ 4,085,563	\$ 4,188,655
<u>Southampton</u>				
TRAEP	\$ 24,616	\$ 25,478	\$ 25,478	\$ 13,357
Re-ED	331,614	274,579	227,468	107,957
ASP	864,244	922,007	876,841	848,120
EBICS	301,146	270,162	170,302	233,541
SPEECH	99,173	99,225	90,496	122,598
OCCUP. THERAPY	36,700	36,375	40,576	32,766
SUMMER	30,267	26,874	26,874	21,436
SUPP STAFF	107,786	105,462	121,077	77,816
TOTAL	\$ 1,795,546	\$ 1,760,162	\$ 1,579,112	\$ 1,457,591

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019
<u>Suffolk</u>				
TRAEP	\$ 139,508	\$ 144,390	\$ 144,390	\$ 151,395
R.E.A.C.H.	129,692	117,958	107,655	81,256
Re-ED	1,160,649	1,201,284	1,137,339	1,079,568
ASP	1,096,500	1,063,854	1,113,618	1,143,119
EBICS	686,158	720,432	688,088	653,915
SPEECH	130,899	145,971	143,314	184,338
OCCUP. THERAPY	35,051	40,106	47,846	34,211
SUMMER	74,527	68,393	68,393	50,889
SUPP STAFF	30,748	43,524	81,094	34,585
TOTAL	\$ 3,483,732	\$ 3,545,912	\$ 3,531,737	\$ 3,413,275
<u>Virginia Beach</u>				
TRAEP	\$ 790,200	\$ 817,844	\$ 817,844	\$ 826,985
R.E.A.C.H.	414,118	432,511	457,434	325,022
Re-ED	3,668,019	3,775,464	3,634,069	3,958,416
ASP	8,954,910	9,113,683	9,502,100	9,292,450
EBICS	2,655,931	2,701,620	2,382,573	2,895,908
SPEECH	899,629	974,610	994,760	1,274,490
OCCUP. THERAPY	448,007	459,355	438,221	490,041
SUMMER	366,383	349,269	349,269	341,431
SUPP STAFF	482,845	518,940	470,568	605,235
TOTAL	\$ 18,680,042	\$ 19,143,295	\$ 19,046,838	\$ 20,009,979

Note: All tuition totals are based on a 180 day school year.

Summary of Tuition Revenue by School Division

Division	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019
<u>Others</u>				
R.E.A.C.H.	\$ 1,314,174	\$ 1,553,468	\$ 1,493,160	\$ 1,584,634
Re-ED (Growth)	7,922	137,290	-	-
ASP	34,676	390,080	33,195	626,872
EBICS	15,226	405,243	34,665	653,915
SPEECH	3,617	7,056	3,395	13,230
SUMMER	3,575	1,472	-	1,521
SUPP STAFF	39,533	125,551	22,413	103,755
OCCUP. THERAPY	1,275	935	1,705	2,411
TOTAL	\$ 1,419,998	\$ 2,621,094	\$ 1,588,533	\$ 2,986,337
Tuition Funds	\$ 47,653,924	\$ 50,274,647	\$ 49,111,254	\$ 51,679,670

Note: All tuition totals are based on a 180 day school year.

Rate Comparisons

<u>SECEP Programs</u>	<u>2018 Actual</u>	<u>2019 Budgeted</u>	<u>Rate Period</u>	<u>Percent Increase</u>
TRAEP - Regular Education	\$9,708.00	\$10,179.00	yearly	4.85%
TRAEP - Special Education	\$12,739.00	\$13,357.00	yearly	4.85%
R.E.A.C.H (Includes Summer)*	\$218.44	\$225.71	daily	3.33%
R.E.A.C.H - Partial Day	\$109.62	\$113.27	daily	3.33%
Re-ED Program	\$190.68	\$199.92	daily	4.85%
Autism Spectrum Program	\$197.01	\$204.86	daily	3.98%
EBICS Program	\$250.15	\$259.49	daily	3.73%
Speech Program	\$88.20	\$88.20	hourly	0.00%
Occupational Therapy	\$93.27	\$96.37	hourly	3.32%
Summer Re-ED Program	\$18.44	\$19.05	hourly	3.30%
Summer ASP Program	\$21.91	\$22.63	hourly	3.30%
Summer EBICS Program	\$27.64	\$28.55	hourly	3.30%
Supplemental Staff Program	\$16.74	\$17.29	hourly	3.30%

* REACH daily rate is paid over 180 days and includes summer and related services.

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**TIDEWATER REGIONAL
ALTERNATIVE EDUCATION
PROGRAM
(TRAEP)**

TRAEP Budgeted Positions

TRAEP	Number of Positions		Change From 2018
	2018	2019	
Position Titles:			
Administrative	0.40	0.40	0.00
Principals	0.50	0.50	0.00
Assistant Principals	1.00	1.00	0.00
Educational Specialists	5.00	5.00	0.00
Teachers	18.00	18.00	0.00
Teacher Assistants	10.50	10.00	-0.50
Office Support	1.00	1.00	0.00
Custodians	0.50	0.50	0.00
Operations Support			
Professional	0.50	0.50	0.00
Classified	0.50	0.50	0.00
Total Employee	37.90	37.40	-0.50

TRAEP Budgeted Slots

TRAEP	Purchased Slots	Actual Slots 2017	Actual Slots 2018	Actual Slots 2019
Division				
Chesapeake				
Regular Slots		25	25	27
Special Slots		8	8	8
Franklin				
Regular Slots		0	0	0
Special Slots		0	0	0
Isle of Wight				
Regular Slots		1	1	1
Special Slots		7	7	7
Norfolk				
Regular Slots		41	41	41
Special Slots		13	10	10
Portsmouth				
Regular Slots		6	6	6
Special Slots		10	10	10
Southampton				
Regular Slots		0	0	0
Special Slots		2	2	1
Suffolk				
Regular Slots		7	7	7
Special Slots		6	6	6
Virginia Beach				
Regular Slots		58	58	55
Special Slots		20	20	20
Total Regular Slots		138	138	137
Total Special Slots		66	63	62

TRAEP Operating Expenses

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,699,689	1,795,717	1,852,999	3.2%
Employee Benefits	673,050	724,588	747,701	3.2%
Tuition Assistance	157	4,000	4,000	0.0%
Total Wages and Benefits	2,372,896	2,524,304	2,604,700	3.2%
<u>Other Expenditures</u>				
H.R./Medical/Security	6,744	5,000	5,000	0.0%
Audit	1,599	1,475	1,475	0.0%
Maintenance/Repairs	-	3,000	3,000	0.0%
Utilities (Elec/Heat/Water)	1,156	21,855	21,855	0.0%
Postage	1,162	2,650	2,650	0.0%
Telephone	9,561	6,500	6,500	0.0%
Insurance	22,585	13,000	13,000	0.0%
Rent	38,080	55,000	55,000	0.0%
Staff Development	2,799	2,250	2,250	0.0%
Local Travel	347	1,250	1,250	0.0%
Organizational Membership	-	500	500	0.0%
Supplies	33,459	35,000	35,000	0.0%
Equipment	1,576	12,500	12,500	0.0%
Technology	16,640	20,000	20,000	0.0%
Fiscal & accounting services	32,454	34,175	34,175	0.0%
Total Other Expenditures	168,162	214,155	214,155	0.0%
Total Operating Budget	\$ 2,541,058	2,738,459	2,818,855	2.9%

TRAEP-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects **3.3%** increase in wages along with an increase in health care costs.
VRS contributions were slightly decreased and other benefits remained unchanged.

Note: All other costs were unchanged from prior year amounts.

TRAEP Operating Revenue

<u>TRAEP</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$2,106,769	\$2,142,261	\$2,142,261	\$2,222,657	3.8%
State Alternative Ed.	\$550,604	\$570,198	\$570,198	\$570,198	0.0%
Grant Funds					
Other Funds	\$26,000	\$26,000	\$26,000	\$26,000	0.0%
Total Revenues	\$2,683,373	\$2,738,459	\$2,738,459	\$2,818,855	2.9%

Rate: The yearly rate for each alternative education program (Regular and Special Slots) equals the program budget less the grant and other funds, divided by the number of purchased slots.

Regular Education				Special Education			
School	Projected			School	Projected		
<u>Year</u>	<u>Slots</u>	<u>Rate</u>		<u>Year</u>	<u>Slots</u>	<u>Rate</u>	
2017-2018	\$1,339,704	138	\$9,708	2017-2018	\$802,557	63	\$12,739
2018-2019	\$1,394,523	137	\$10,179	2018-2019	\$828,134	62	\$13,357

**RAISING EXPECTATIONS AND
ABILITIES FOR CHILDREN WITH
COMPLEX HEALTH NEEDS
PROGRAM (REACH)**

REACH Budgeted Positions

<u>REACH</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
Position Titles:			
Administrative	1.00	1.00	0.00
Principals	1.00	1.00	0.00
Educational Specialists	3.00	3.00	0.00
Occupational Therapist	1.00	0.00	-1.00
Speech Therapist	1.00	1.00	0.00
Teachers	9.00	9.00	0.00
Teacher Assistants	20.00	20.00	0.00
Office Support	1.00	1.00	0.00
Operations Support			
Professional	1.00	1.00	0.00
Classified	1.00	1.00	0.00
Total Employees	39.00	38.00	-1.00

Budgeted ADM

<u>REACH</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
<u>Division</u>	<u>ADM</u>	<u>ADM</u>	<u>ADM</u>
	<u>2017</u>	<u>2018</u>	<u>2019</u>
Chesapeake	10	12	11
Norfolk	10	8	7
Portsmouth	5	6	7
Suffolk	3	2	2
Virginia Beach	11	8	8
Isle of Wight	2	2	2
Others	35	34	38
TOTAL ADM	76	72	75

REACH Operating Expenses

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,526,656	1,523,283	1,551,971	1.9%
Employee Benefits	607,273	614,658	626,234	1.9%
Contracted Services	550,891	662,327	662,327	0.0%
Tuition Assistance	3,448	5,625	5,625	0.0%
Total Wages and Benefits	2,688,268	2,805,893	2,846,157	1.4%
<u>Other Expenditures</u>				
H.R./Medical/Security	7,004	14,700	14,700	0.0%
Audit	1,724	2,600	2,600	0.0%
Postage	1,254	4,500	4,500	0.0%
Telephone	10,311	9,000	9,000	0.0%
Insurance	24,358	17,000	17,000	0.0%
Rent	42,313	57,235	57,235	0.0%
Staff Development	3,019	3,750	3,750	0.0%
Local Travel	569	1,200	1,200	0.0%
Supplies	34,458	40,000	40,000	0.0%
Equipment	1,700	15,000	15,000	0.0%
Technology	17,945	36,720	36,720	0.0%
Fiscal & accounting services	35,002	40,000	40,000	0.0%
Total Other Expenditures	179,657	241,705	241,705	0.0%
Total Operating Budget	\$ 2,867,925	3,047,598	3,087,862	1.3%

REACH-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects **3.3%** increase in wages along with an increase in health care costs.
VRS contributions were slightly decreased and other benefits remained unchanged.

Note: All other costs were unchanged from prior year amounts.

REACH Operating Revenue

<u>REACH</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$2,894,042	\$3,047,598	\$2,850,642	\$3,087,862	1.3%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$2,894,042	\$3,047,598	\$2,850,642	\$3,087,862	1.3%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus other funds divided by 180 days and the projected ADM.
Rate includes Summer Program participation.

<u>Status</u>	<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
Full-Time	2017-2018	\$2,948,940	75	180	\$218.44
Full-Time	2018-2019	\$3,047,085	75	180	\$225.71
Part-Time	2017-2018	\$98,658	5	180	\$109.62
Part-Time	2018-2019	\$40,777	2	180	\$113.27

Re-EDUCATION PROGRAM (Re-ED)

Re-ED Budgeted Positions

<u>RE-ED</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
Position Titles:			
Administrative	2.00	2.00	0.00
Principals	4.50	4.50	0.00
Assistant Principals	2.00	2.00	0.00
Educational Specialists	14.00	14.00	0.00
Teachers	83.00	80.00	-3.00
Physical Education Teachers	5.00	5.00	0.00
School Community Trainers	1.00	1.00	0.00
Teacher Assistants	26.00	25.00	-1.00
Custodians	0.50	0.50	0.00
Office Support	7.00	7.00	0.00
Operations Support			
Professional	2.50	2.50	0.00
Classified	2.50	2.50	0.00
Total Employee	150.00	146.00	-4.00

Budgeted ADM

<u>RE-ED</u>	<u>Actual</u>	<u>Estimated</u>	<u>Guaranteed</u>
<u>Division</u>	<u>ADM</u>	<u>ADM</u>	<u>& Growth ADM</u>
	<u>2017</u>	<u>2018</u>	<u>2019</u>
Chesapeake	91	83	93
Franklin	1	0	1
Isle of Wight	10	7	11
Norfolk	37	38	50
Portsmouth	27	27	32
Southampton	4	4	3
Suffolk	27	24	30
Virginia Beach	85	81	110
Others-Growth	0	0	0
TOTAL ADM	282	264	330

Re- ED Operating Expenses

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 7,384,382	7,787,411	7,811,651	0.3%
Employee Benefits	2,807,141	3,142,289	3,152,070	0.3%
Tuition Assistance	16,556	20,000	20,000	0.0%
Total Wages and Benefits	10,208,079	10,949,700	10,983,720	0.3%
<u>Other Expenditures</u>				
H.R./Medical/Security	39,336	32,234	32,234	0.0%
Audit	9,683	7,300	7,300	0.0%
Maintenance/Repairs-Veh.	-	16,000	16,000	0.0%
Utilities (Elec/Heat/Water/Garbage)	7,000	27,500	27,500	0.0%
Postage	7,040	10,000	10,000	0.0%
Telephone	57,908	37,600	37,600	0.0%
Insurance	136,793	107,005	107,005	0.0%
Rent	230,645	214,250	214,250	0.0%
Staff Development	16,952	16,575	16,575	0.0%
Local Travel	3,402	10,340	10,340	0.0%
Organizational Membership	-	1,000	1,000	0.0%
Supplies	191,374	158,600	158,600	0.0%
Equipment	9,549	60,200	60,200	0.0%
Technology	103,187	75,924	75,924	0.0%
Fiscal & accounting services	196,570	130,000	130,000	0.0%
Total Other Expenditures	1,009,439	904,528	904,528	0.0%
Total Operating Budget	\$ 11,217,518	11,854,228	11,888,248	0.3%

Re-ED-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects **3.3%** increase in wages along with an increase in health care costs.
VRS contributions were slightly decreased and other benefits remained unchanged.

Note: All other costs were unchanged from prior year amounts.

Re-ED Operating Revenue

<u>RE-ED</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$11,414,338	\$11,841,228	\$11,841,228	\$11,875,248	0.3%
Other Funds	\$13,000	\$13,000	\$13,000	\$13,000	0.0%
Total Revenues	\$11,427,338	\$11,854,228	\$11,854,228	\$11,888,248	0.3%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
2017-2018	\$11,841,228	345.0	180	\$190.68
2018-2019	\$11,875,248	330.0	180	\$199.92

**AUTISM SPECTRUM
PROGRAM
(ASP)**

ASP Budgeted Positions

<u>ASP</u> Position Titles:	<u>Number of Positions</u>		<u>Change</u>
	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
Administrative	2.40	2.40	0.00
Principals	8.00	7.00	-1.00
Educational Specialists	17.00	17.00	0.00
Teachers	96.00	95.00	-1.00
Teacher Assistants	183.50	189.50	6.00
Office Support	4.00	4.00	0.00
Custodians	0.00	0.00	0.00
Operations Support			
Professional	3.50	3.50	0.00
Classified	3.50	3.50	0.00
Total Employee	317.90	321.90	4.00

Budgeted ADM

<u>ASP</u> Division	<u>Actual</u> <u>ADM</u> <u>2017</u>	<u>Estimated</u> <u>ADM</u> <u>2018</u>	<u>Budgeted</u> <u>ADM</u> <u>2019</u>
Chesapeake	91	91	93
Franklin	4	3	3
Isle of Wight	13	11	13
Norfolk	58	54	55
Portsmouth	35	36	35
Southampton	25	23	23
Suffolk	32	31	31
Virginia Beach	261	250	252
Others-Growth	1	1	17
TOTAL ADM	520	500	522

ASP Operating Expenses

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 11,999,278	12,542,158	12,865,556	2.6%
Employee Benefits	4,706,462	5,060,871	5,191,365	2.6%
Tuition Assistance	30,352	43,750	43,750	0.0%
Total Wages and Benefits	16,736,092	17,646,779	18,100,671	2.6%
<u>Other Expenditures</u>				
H.R./Medical/Security	29,727	52,640	52,640	0.0%
Audit	7,318	8,900	8,900	0.0%
Postage	5,320	11,750	11,750	0.0%
Telephone	43,762	46,260	46,260	0.0%
Insurance	103,376	172,425	172,425	0.0%
Rent	179,592	260,500	260,500	0.0%
Staff Development	12,811	25,000	25,000	0.0%
Local Travel	15,401	48,500	48,500	0.0%
Supplies	205,315	225,000	225,000	0.0%
Equipment	7,216	50,000	50,000	0.0%
Technology	76,157	55,000	55,000	0.0%
Fiscal & accounting services	148,551	205,000	205,000	0.0%
Total Other Expenditures	834,546	1,160,975	1,160,975	0.0%
Total Operating Budget	\$ 17,570,638	18,807,754	19,261,646	2.4%

ASP-EXPLANATION OF SIGNIFICANT CHANGES

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Employee Wages & Benefits: Reflects **3.3%** increase in wages along with an increase in health care costs.
VRS contributions were slightly decreased and other benefits remained unchanged.

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Note: All other costs were unchanged from prior year amounts.

ASP Operating Revenue

<u>ASP</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$17,819,128	\$18,794,754	\$17,730,900	\$19,248,646	2.4%
Other Funds	\$13,000	\$13,000	\$13,000	\$13,000	0.0%
Total Revenues	\$17,832,128	\$18,807,754	\$17,743,900	\$19,261,646	2.4%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
2017-2018	\$18,794,754	530	180	\$197.01
2018-2019	\$19,248,646	522	180	\$204.86

**EDUCATIONAL AND
BEHAVIORAL INTERVENTIONS
FOR CHALLENGING
STUDENTS PROGRAM
(EBICS)**

EBICS Budgeted Positions

<u>EBICS</u> Position Titles:	<u>Number of Positions</u>		<u>Change</u>
	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
Administrative	1.00	1.00	0.00
Principals	6.00	6.00	0.00
Educational Specialists	8.00	8.00	0.00
Teachers	46.00	45.00	-1.00
School/Community Trainer	26.00	23.00	-3.00
Teacher Assistants	45.50	52.00	6.50
Custodians	0.00	0.00	0.00
Office Support	2.00	2.00	0.00
Operations Support			
Professional	1.50	1.50	0.00
Classified	1.50	1.50	0.00
Total Employee	137.50	140.00	2.50

Budgeted ADM

<u>EBICS</u> Division	<u>Actual</u> <u>ADM</u> <u>2017</u>	<u>Estimated</u> <u>ADM</u> <u>2018</u>	<u>Budgeted</u> <u>ADM</u> <u>2019</u>
Chesapeake	54	52	53
Franklin	2	2	2
Isle of Wight	7	3	5
Norfolk	24	25	24
Portsmouth	18	17	18
Southampton	7	6	5
Suffolk	16	14	14
Virginia Beach	61	62	62
Others-Growth	0	2	14
TOTAL ADM	189	183	197

EBICS Operating Expenses

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 5,380,636	6,019,144	6,190,958	2.9%
Employee Benefits	2,088,020	2,428,778	2,498,106	2.9%
Tuition Assistance	5,349	10,125	10,125	0.0%
Total Wages and Benefits	7,474,005	8,458,047	8,699,189	2.9%
<u>Other Expenditures</u>				
H.R./Medical/Security	21,646	19,256	19,256	0.0%
Audit	5,328	4,000	4,000	0.0%
Postage	3,874	5,000	5,000	0.0%
Telephone	31,866	20,000	20,000	0.0%
Insurance	75,275	74,820	74,820	0.0%
Rent	130,770	128,000	128,000	0.0%
Staff Development	9,329	12,750	12,750	0.0%
Local Travel	12,237	16,500	16,500	0.0%
Supplies	108,534	80,000	80,000	0.0%
Equipment	5,254	20,000	20,000	0.0%
Technology	55,455	40,000	40,000	0.0%
Fiscal & accounting services	108,169	82,000	82,000	0.0%
Total Other Expenditures	567,737	502,326	502,326	0.0%
Total Operating Budget	\$ 8,041,742	8,960,373	9,201,515	2.7%

EBICS-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects 3.3% increase in wages along with an increase in health care costs.
VRS contributions were slightly decreased and other benefits remained unchanged.

Note: All other costs were unchanged from prior year amounts.

EBICS-Operating Revenue

<u>EBICS</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$8,219,877	\$8,960,373	\$8,241,941	\$9,201,515	2.7%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$8,219,877	\$8,960,373	\$8,241,941	\$9,201,515	2.7%

Daily Tuition Rate:

Tuition Rate equals the Total Program Budget minus State/Federal/Other Revenue divided by 180 days and the projected ADM.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Daily Rate</u>
2017-2018	\$8,960,373	199	180	\$250.15
2018-2019	\$9,201,515	197	180	\$259.49

SPEECH PROGRAM

SPEECH Budgeted Positions

<u>SPEECH</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
Position Titles:			
Administrative	0.16	0.16	0.00
Principal	0.00	0.00	0.00
Speech Therapists	24.50	24.50	0.00
Operations Support			
Professional	0.50	0.50	0.00
Classified	0.50	0.50	0.00
Total Employee	25.66	25.66	0.00

Budgeted Hours

<u>SPEECH</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
<u>Division</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Chesapeake	4,926	6,500	6,500
Franklin	233	250	250
Isle of Wight	717	700	700
Norfolk	3,154	3,980	3,980
Portsmouth	1,759	1,990	1,990
Southampton	1,182	1,390	1,390
Suffolk	1,579	2,090	2,090
Virginia Beach	10,829	14,450	14,450
Others-Growth	46	150	150
TOTAL HOURS	24,425	31,500	31,500

SPEECH Operating Expenses

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,596,675	1,510,988	1,877,046	24.2%
Employee Benefits	432,658	609,697	757,404	24.2%
Contracted Services	-	-	-	0.0%
Tuition Assistance	1,155	3,750	3,750	0.0%
Total Wages and Benefits	2,030,488	2,124,435	2,638,200	24.2%
<u>Other Expenditures</u>				
H.R./Medical/Security	5,061	4,000	4,000	0.0%
Audit	1,246	1,125	1,125	0.0%
Postage	906	1,000	1,000	0.0%
Telephone	7,451	4,500	4,500	0.0%
Insurance	17,601	12,000	12,000	0.0%
Rent	30,578	38,000	38,000	0.0%
Staff Development	2,181	1,975	1,975	0.0%
Local Travel	6,373	12,500	12,500	0.0%
Supplies	20,171	26,000	26,000	0.0%
Equipment	1,229	5,000	5,000	0.0%
Technology	12,966	6,000	6,000	0.0%
Fiscal & accounting services	25,293	28,000	28,000	0.0%
Total Other Expenditures	131,056	140,100	140,100	0.0%
Total Operating Budget	\$ 2,161,544	2,264,535	2,778,300	22.7%

SPEECH-EXPLANATION OF SIGNIFICANT CHANGES

Employee Wages & Benefits: Reflects **3.3%** increase in wages along with an increase in health care costs.
VRS contributions were slightly decreased and other benefits remained unchanged.

Note: All other costs were unchanged from prior year amounts.

SPEECH Operating Revenue

<u>SPEECH</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$2,091,264	\$2,264,535	\$2,778,300	\$2,778,300	22.7%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$2,091,264	\$2,264,535	\$2,778,300	\$2,778,300	22.7%

Hourly Rate:

Hourly Rate equals the Total Program Budget divided by total proposed hours of service.

School Year	Budgeted Revenue	Budgeted Hours	Hourly Rate
2017-2018	\$2,264,535	25,675	\$88.20
2018-2019	\$2,778,300	31,500	\$88.20

OCCUPATIONAL THERAPY PROGRAM

OT Budgeted Positions

<u>Occupational Therapy</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
Position Titles:			
Administrative	0.07	0.07	0.00
Therapists	6.00	8.50	2.50
Certified OT Assistant	2.00	1.00	-1.00
Operations Support			
Professional	0.50	0.50	0.00
Classified	0.50	0.50	0.00
Total Employee	9.07	10.57	1.50

Budgeted Hours

<u>Occupational Therapy</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
<u>Division</u>	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
	<u>2017</u>	<u>2018</u>	<u>2019</u>
Chesapeake	3,112	2,635	2,750
Franklin	139	130	130
Isle of Wight	336	235	245
Norfolk	911	990	950
Portsmouth	386	405	400
Southampton	412	330	340
Suffolk	527	355	355
Virginia Beach	4,959	5,085	5,085
Others-Growth	19	50	25
TOTAL HOURS	10,801	10,215	10,280

OT Operating Expenses

<u>Occupational Therapy</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>% Change</u>
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 476,053	398,250	421,953	6.0%
Employee Benefits	178,950	160,697	170,262	6.0%
Contracted Services	188,953	302,500	302,500	0.0%
Tuition Assistance	-	750	750	0.0%
Total Wages and Benefits	843,956	862,198	895,465	3.9%
<u>Other Expenditures</u>				
H.R./Medical/Security	2,263	2,170	2,170	0.0%
Audit	557	550	550	0.0%
Postage	405	600	600	0.0%
Telephone	3,331	2,600	2,600	0.0%
Insurance	7,869	3,750	3,750	0.0%
Rent	13,671	17,500	17,500	0.0%
Staff Development	975	2,250	2,250	0.0%
Local Travel	4,736	4,500	4,500	0.0%
Supplies	12,476	22,300	22,300	0.0%
Equipment	549	13,500	13,500	0.0%
Technology	5,797	12,500	12,500	0.0%
Fiscal & accounting services	11,307	13,000	13,000	0.0%
Total Other Expenditures	63,936	95,220	95,220	0.0%
Total Operating Budget	\$ 907,892	957,418	990,685	3.5%

OT Operating Revenue

<u>Occupational Therapy</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$934,929	\$957,418	\$952,753	\$990,685	3.5%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$934,929	\$957,418	\$952,753	\$990,685	3.5%

Hourly Rate:

Hourly rate equals the Total Program Budget divided by the proposed hours of service.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2017-2018	\$957,418	10,265	\$93.27
2018-2019	\$990,685	10,280	\$96.37

Re-EDUCATION SUMMER PROGRAM

Re-ED Summer Budgeted Positions

<u>Re-ED</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
Position Titles:			
Principals	2.00	2.00	0.00
Program Support	3.00	3.00	0.00
Teachers	16.00	16.00	0.00
Teacher Assistants	4.00	4.00	0.00
Total Employee	25.00	25.00	0.00

Budgeted ADM

<u>Re-Ed Summer</u>	<u>Actual</u> <u>ADM</u> <u>2017</u>	<u>Actual</u> <u>ADM</u> <u>2018</u>	<u>Budgeted</u> <u>ADM</u> <u>2019</u>
Division			
Chesapeake	31	23	23
Franklin	0	0	0
Isle of Wight	1	1	1
Norfolk	8	6	6
Portsmouth	3	2	2
Southampton	2	3	3
Suffolk	9	4	4
Virginia Beach	21	16	18
TOTAL ADM	75	55	57

Re-ED Summer Operating Expenses

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 79,755	80,544	59,809	-25.7%
Employee Benefits	7,475	6,672	4,954	-25.7%
Total Wages and Benefits	87,230	87,216	64,763	-25.7%
<u>Other Expenditures</u>				
Supplies	4,256	6,500	6,500	0.0%
Fiscal and accounting services	1,081	1,700	1,700	0.0%
Total Other Expenditures	5,337	8,200	8,200	0.0%
Total Proposed Operating Budget	\$ 92,567	95,416	72,963	-23.5%

Re-ED Summer Operating Revenue

<u>Re-Ed Summer</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$89,386	\$95,416	\$68,180	\$72,963	-23.5%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$89,386	\$95,416	\$68,180	\$72,963	-23.5%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2017-2018	\$95,416	77	21	3.20	\$18.44
2018-2019	\$72,963	57	21	3.20	\$19.05

AUTISM SPECTRUM SUMMER PROGRAM

ASP Summer Budgeted Positions

<u>ASP</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
Position Titles:			
Principals	6.50	6.50	0.00
Program Support	10.50	10.50	0.00
Teachers	63.00	63.00	0.00
Teacher Assistants	107.00	107.00	0.00
Office Support	1.00	1.00	0.00
Total Employee	188.00	188.00	0.00

Budgeted ADM

<u>ASP Summer</u>	<u>Actual</u> <u>ADM</u> <u>2017</u>	<u>Actual</u> <u>ADM</u> <u>2018</u>	<u>Budgeted</u> <u>ADM</u> <u>2019</u>
Division			
Chesapeake	67	68	70
Franklin	2	2	2
Isle of Wight	8	7	7
Norfolk	41	25	28
Portsmouth	9	11	11
Southampton	9	4	4
Suffolk	25	20	20
Virginia Beach	149	141	145
Other	1	1	1
TOTAL ADM	311	279	288

ASP Summer Operating Expenses

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 414,956	386,174	361,024	-6.5%
Employee Benefits	38,506	31,989	29,906	-6.5%
Total Wages and Benefits	453,462	418,163	390,931	-6.5%
<u>Other Expenditures</u>				
Supplies	20,982	40,000	40,000	0.0%
Fiscal and accounting services	5,329	7,100	7,100	0.0%
Total Other Expenditures	26,311	47,100	47,100	0.0%
Total Proposed Operating Budget	\$ 479,773	465,263	438,031	-5.9%

ASP Summer Operating Revenue

<u>ASP Summer</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$440,595	\$465,263	\$411,036	\$438,031	-5.9%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$440,595	\$465,263	\$411,036	\$438,031	-5.9%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

<u>School Year</u>	<u>Budgeted Revenue</u>	<u>Budgeted Enrollment</u>	<u>School Days</u>	<u>Average # Hours</u>	<u>Hourly Rate</u>
2017-2018	\$465,263	316	21	3.20	\$21.91
2018-2019	\$438,031	288	21	3.20	\$22.63

**EDUCATIONAL AND
BEHAVIORAL INTERVENTIONS
FOR CHALLENGING
STUDENTS SUMMER PROGRAM**

EBICS Summer Budgeted Positions

<u>EBICS</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
Position Titles:			
Principals	3.00	3.00	0.00
Program Support	5.00	5.00	0.00
Teachers	28.00	28.00	0.00
School/Community Trainers	18.00	18.00	0.00
Teacher Assistants	24.00	24.00	0.00
Total Employee	78.00	78.00	0.00

Budgeted ADM

<u>EBICS Summer</u>	Actual ADM 2017	Actual ADM 2018	Budgeted ADM 2019
Division			
Chesapeake	40	37	39
Franklin	1	1	1
Isle of Wight	3	3	3
Norfolk	20	12	12
Portsmouth	9	12	12
Southampton	6	6	6
Suffolk	11	8	8
Virginia Beach	51	49	51
TOTAL ADM	141	128	132

EBICS Summer Operating Expenses

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 152,651	230,535	213,992	-7.2%
Employee Benefits	15,532	19,097	17,726	-7.2%
Total Wages and Benefits	168,183	249,632	231,719	-7.2%
<u>Other Expenditures</u>				
Supplies	11,987	18,550	18,550	0.0%
Fiscal and accounting services	3,045	3,000	3,000	0.0%
Total Other Expenditures	15,032	21,550	21,550	0.0%
Total Proposed Operating Budget	\$ 183,215	271,182	253,269	-6.6%

EBICS Summer Operating Revenue

<u>EBICS</u> <u>Summer</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$251,739	\$271,182	\$233,064	\$253,269	-6.6%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$251,739	\$271,182	\$233,064	\$253,269	-6.6%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by ADM divided by average number of days divided by average numbers of hours.

School <u>Year</u>	Budgeted <u>Revenue</u>	Budgeted <u>Enrollment</u>	School <u>Days</u>	Average # <u>Hours</u>	Hourly <u>Rate</u>
2017-2018	\$271,182	146	21	3.20	\$27.64
2018-2019	\$253,269	132	21	3.20	\$28.55

SUPPLEMENTAL STAFF PROGRAM

SUPPLEMENTAL Budgeted Positions

<u>Supplemental</u>	<u>Number of Positions</u>		<u>Change</u>
	<u>2018</u>	<u>2019</u>	<u>From 2018</u>
Districts			
Chesapeake	13.00	14.00	1.00
Norfolk	8.00	9.00	1.00
Portsmouth	8.00	8.00	0.00
Southampton	5.00	5.00	0.00
Suffolk	2.00	2.00	0.00
Virginia Beach	24.00	25.00	1.00
Growth	6.00	6.00	0.00
Total All Districts	66.00	69.00	3.00

Budgeted Hours

<u>Supplemental</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budgeted</u>
Division	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>
	<u>2017</u>	<u>2018</u>	<u>2019</u>
Chesapeake	21,837	18,750	19,000
Norfolk	10,504	10,900	11,000
Portsmouth	9,775	9,750	9,850
Southampton	7,593	4,200	4,500
Suffolk	5,448	0	2,000
Virginia Beach	30,742	34,500	35,000
Others-Growth	5,872	6,000	6,000
TOTAL HOURS	91,771	84,100	87,350

SUPPLEMENTAL Operating Expenses

	Actual 2017	Budget 2018	Budget 2019	% Change From 2018
<u>Wages and Employee Benefits</u>				
Total Wages	\$ 1,068,399	980,363	1,033,476	5.4%
Employee Benefits	250,261	420,156	442,918	5.4%
Total Wages and Benefits	1,318,660	1,400,519	1,476,394	5.4%
<u>Other Expenditures</u>				
Supplies	66,290	25,000	25,000	0.0%
Fiscal & Accounting Services	16,833	9,100	9,100	0.0%
Total Other Expenditures	83,123	34,100	34,100	0.0%
Total Proposed Operating Budget	\$ 1,401,783	1,434,619	1,510,494	5.3%

SUPPLEMENTAL Operating Revenue

<u>Supplemental</u>	Actual Revenue 2017	Budgeted Revenue 2018	Projected Revenue 2018	Budgeted Revenue 2019	% Change from 2018
Tuition Funds	\$1,391,857	\$1,434,619	\$1,407,834	\$1,510,494	5.3%
Other Funds	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$1,391,857	\$1,434,619	\$1,407,834	\$1,510,494	5.3%

Daily Tuition Rate:

Hourly Rate = Budgeted amount divided by total hours.

School Year	Budgeted Revenue	Average # Hours	Hourly Rate
2017-2018	\$1,434,619	85,700	\$16.74
2018-2019	\$1,510,494	87,350	\$17.29

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Reimbursement Rates	
School Division	Composite Index*
Chesapeake	0.3476
Franklin	0.2952
Isle of Wight	0.3968
Norfolk	0.2958
Portsmouth	0.2462
Southampton	0.2963
Suffolk	0.3420
Virginia Beach	0.4046

* 2018-2020 Composite Index of Local Ability to Pay-Updated November, 2017.

REIMBURSEMENT RATES

SECEP is a State approved regional program. The school divisions request reimbursement from the State three times a year for student tuition costs from State approved regional programs. Tuition costs for students who attend SECEP's REACH, Re-ED, ASP, and EBICS Programs are eligible for reimbursement. The rate of reimbursement is based on the school division's composite index established by the State. The following chart shows the per student cost for each SECEP program in which a division has a student projected to enroll.

Students who attend TRAEP are counted in the school division's ADM report and funded accordingly.

DIVISION PER STUDENT COST FOR SECEP PROGRAM

Chesapeake Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$199.92	\$35,985.60
	Autism Program	\$204.86	\$36,874.80
	EBICS Program	\$259.49	\$46,708.20
	REACH Program	\$225.71	\$40,627.80
*Note: Based on 180 day schedule			
Franklin Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$199.92	\$35,985.60
	Autism Program	\$204.86	\$36,874.80
	EBICS Program	\$259.49	\$46,708.20
*Note: Based on 180 day schedule			
Isle of Wight Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$199.92	\$35,985.60
	Autism Program	\$204.86	\$36,874.80
	EBICS Program	\$259.49	\$46,708.20
	REACH Program	\$225.71	\$40,627.80
*Note: Based on 180 day schedule			
Norfolk Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$199.92	\$35,985.60
	Autism Program	\$204.86	\$36,874.80
	EBICS Program	\$259.49	\$46,708.20
	REACH Program	\$225.71	\$40,627.80
*Note: Based on 180 day schedule			

DIVISION PER STUDENT COST FOR SECEP PROGRAM

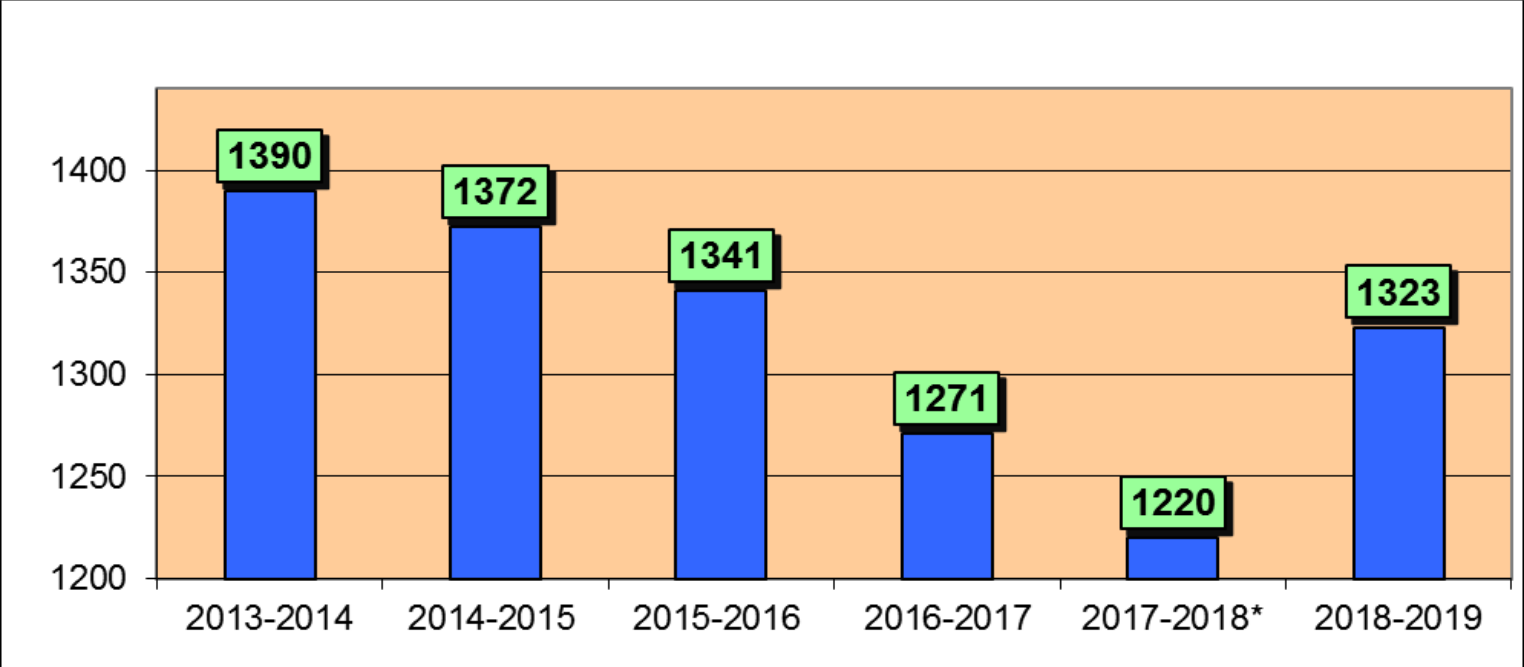
Portsmouth Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$199.92	\$35,985.60
	Autism Program	\$204.86	\$36,874.80
	EBICS Program	\$259.49	\$46,708.20
	REACH Program	\$225.71	\$40,627.80
*Note: Based on 180 day schedule			
Southampton Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$199.92	\$35,985.60
	Autism Program	\$204.86	\$36,874.80
	EBICS Program	\$259.49	\$46,708.20
	REACH Program	\$225.71	\$40,627.80
*Note: Based on 180 day schedule			
Suffolk Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$199.92	\$35,985.60
	Autism Program	\$204.86	\$36,874.80
	EBICS Program	\$259.49	\$46,708.20
	REACH Program	\$225.71	\$40,627.80
*Note: Based on 180 day schedule			
Virginia Beach Public Schools		DAILY RATE	PER STUDENT YEARLY COST *
	Re-ED Program	\$199.92	\$35,985.60
	Autism Program	\$204.86	\$36,874.80
	EBICS Program	\$259.49	\$46,708.20
	REACH Program	\$225.71	\$40,627.80
*Note: Based on 180 day schedule			

LONG-TERM CAPITAL PROJECT STATEMENT
as of 3/28/2018

Secep Site School Division	"Audited" Funds At 6/30/2017	"PENDING"	Current FY-2018 Disbursements	"PENDING"
		Board Approval March 28, 2018		Funds Available At 3/31/2018
Chesapeake	\$473,480	\$190,313	\$0	\$663,793
Norfolk	\$762,009	\$113,368	\$0	\$875,377
Portsmouth	\$318,402	\$69,419	\$0	\$387,821
Virginia Beach	\$2,753,350	\$339,693	\$0	\$3,093,043
Suffolk	\$458,083	\$63,351	\$0	\$521,434
Franklin	\$102,169	\$5,691	\$0	\$107,860
Isle of Wight	\$75,399	\$26,268	\$0	\$101,667
Southampton	\$197,447	\$32,652	\$0	\$230,099
TOTAL	\$5,140,339	\$840,755	\$0	\$5,981,094

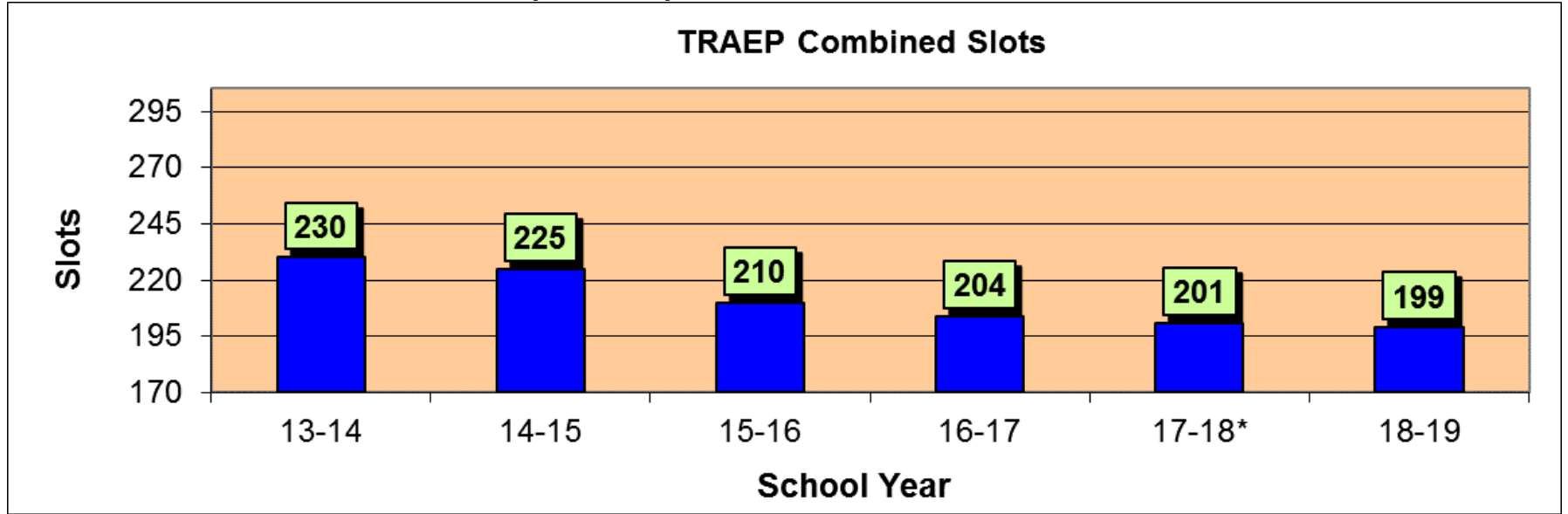
Note: Unexpended funds from the 2017-2018 School Year will be added to the above balances by action of the Joint Board.

ENROLLMENT HISTORY - OVERALL PROGRAM

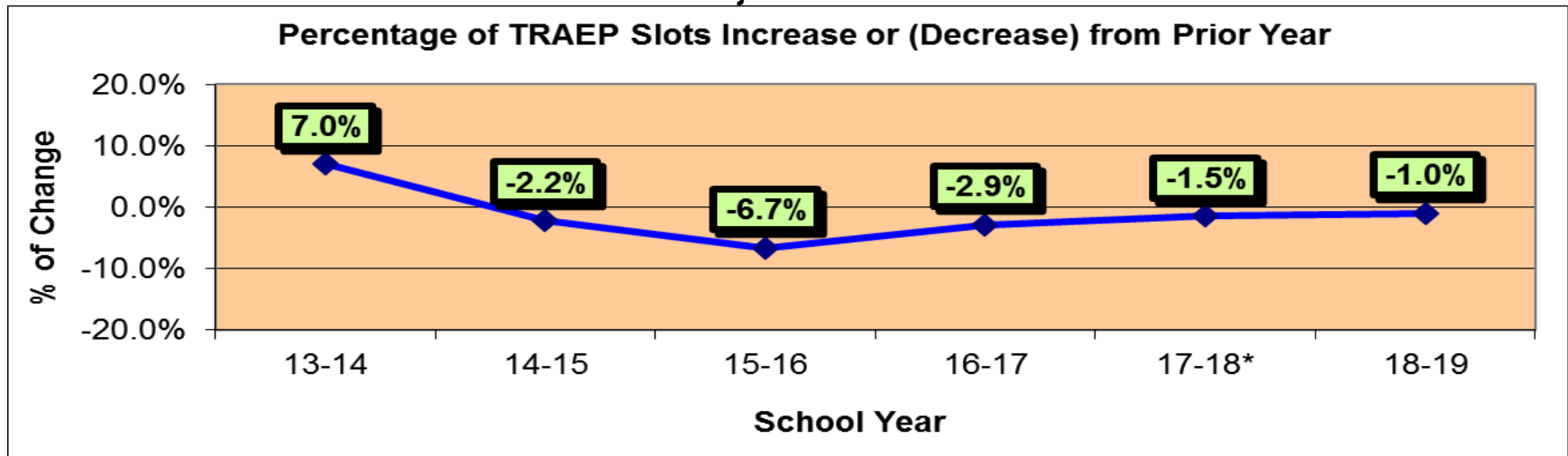


2016-2017								1271
2017-2018* Projected								1220
2018-2019 Budgeted								1323

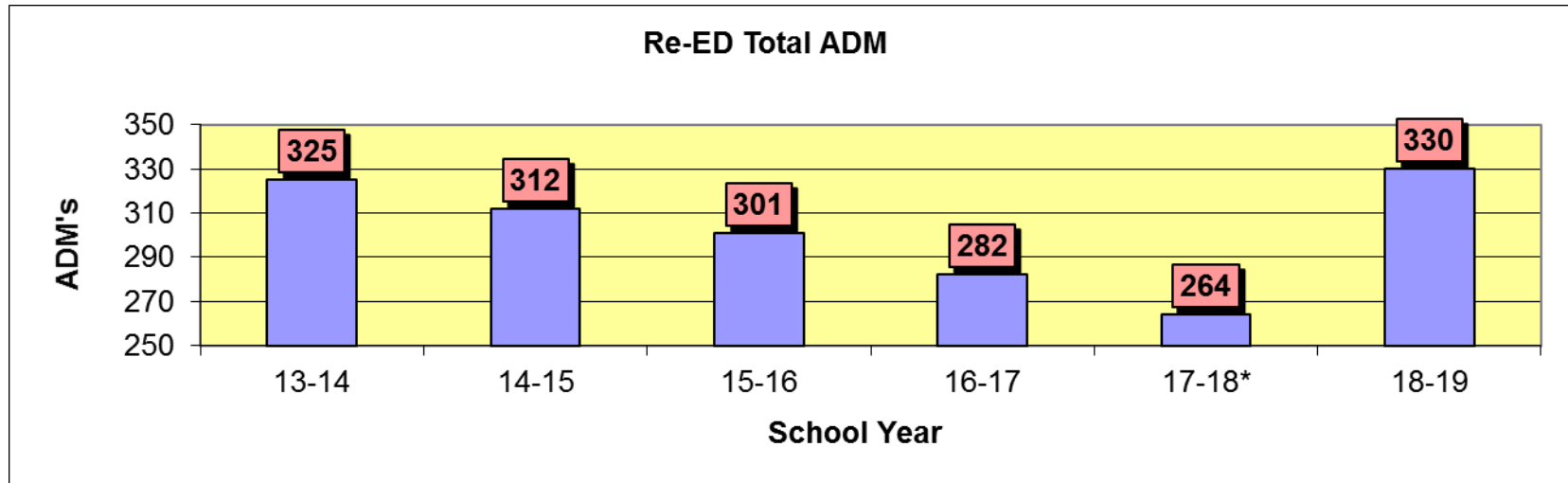
TIDEWATER REGIONAL ALTERNATIVE EDUCATION PROGRAM (TRAEP) GROWTH CHART



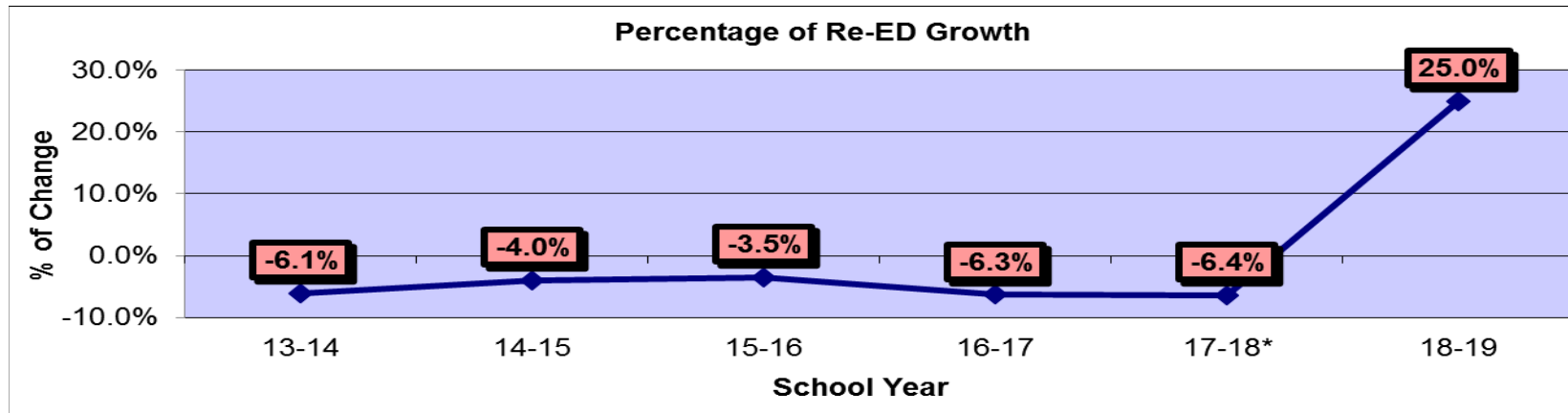
*Note: Projected Enrollment



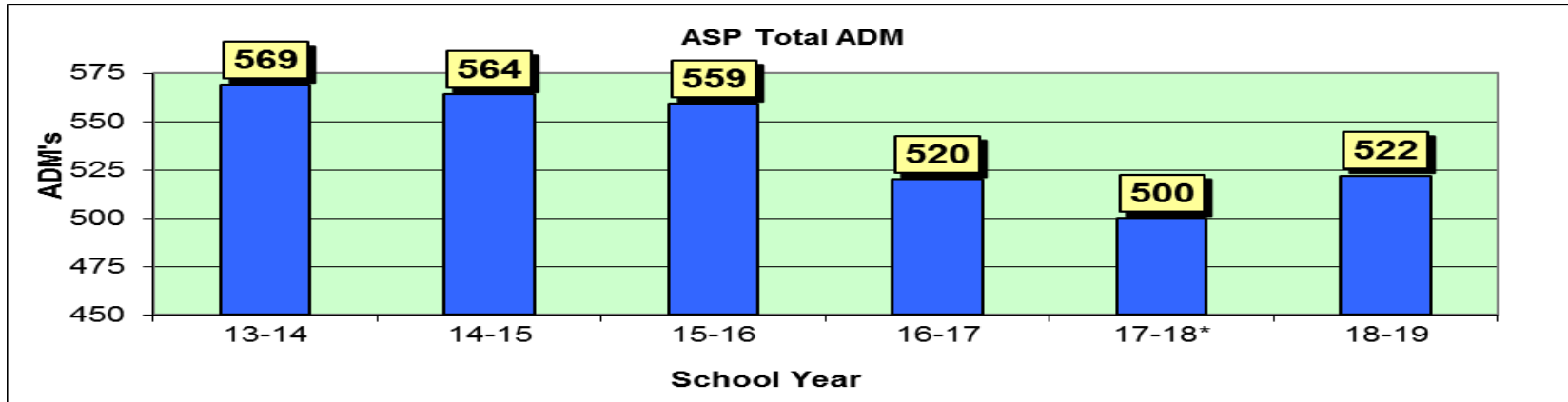
Re-EDUCATION PROGRAM GROWTH CHART



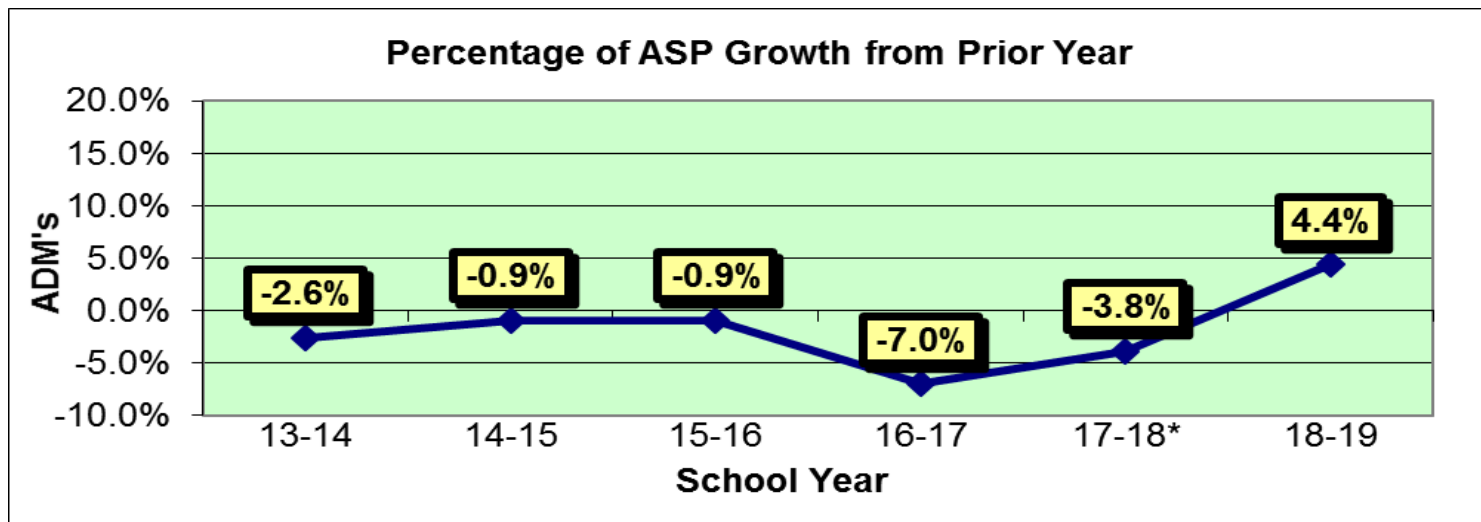
*Note: Projected Enrollment

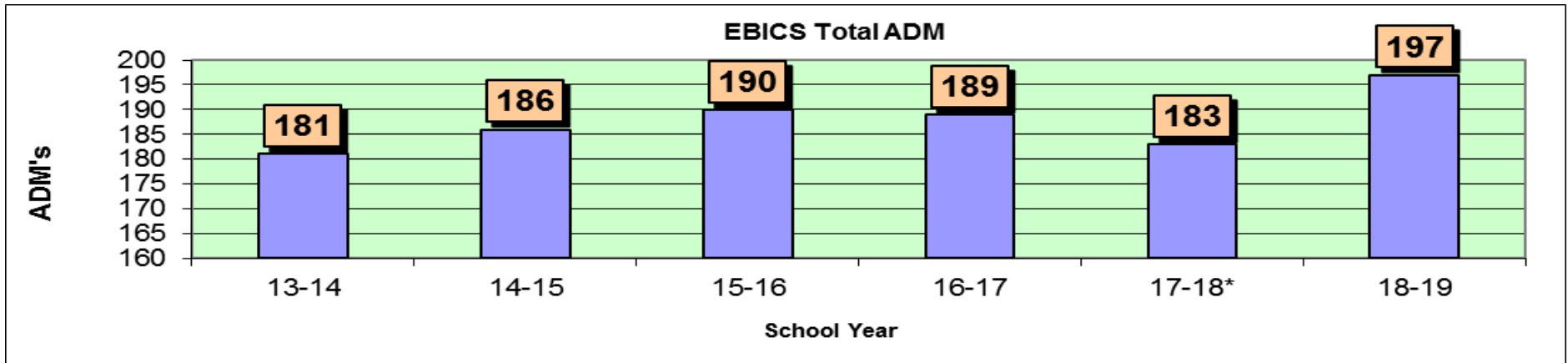


AUTISM SPECTRUM PROGRAM GROWTH CHART

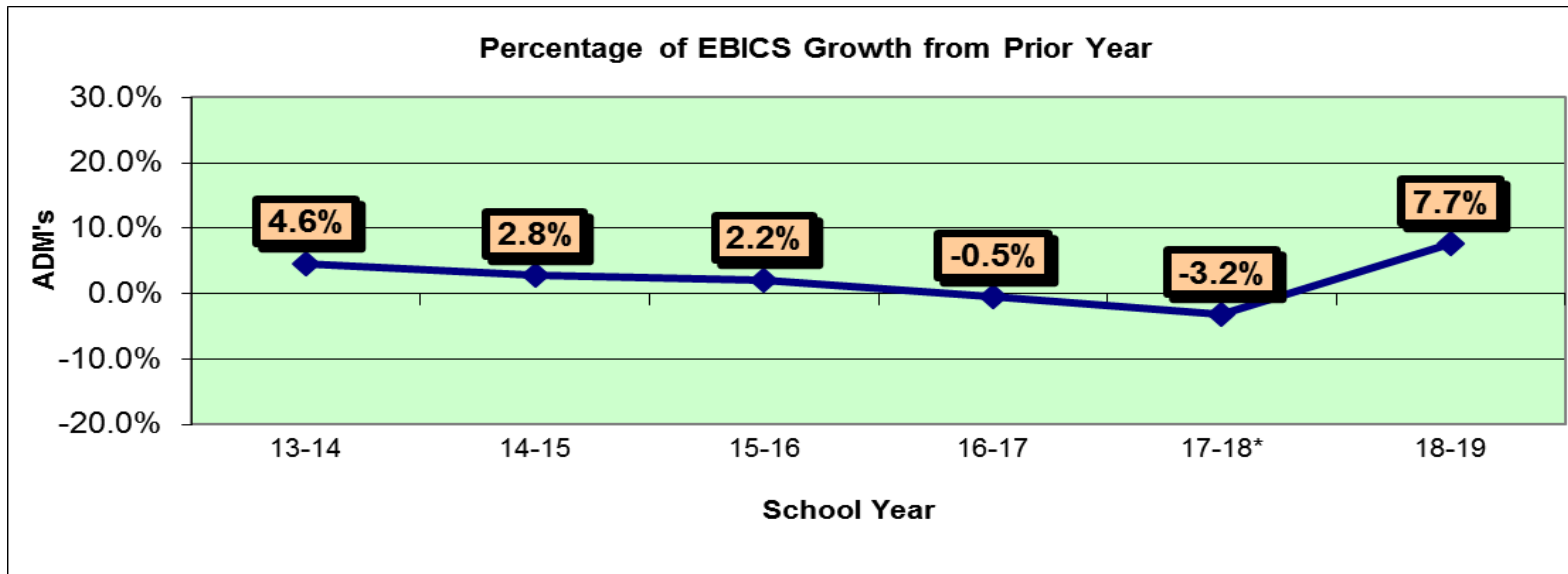


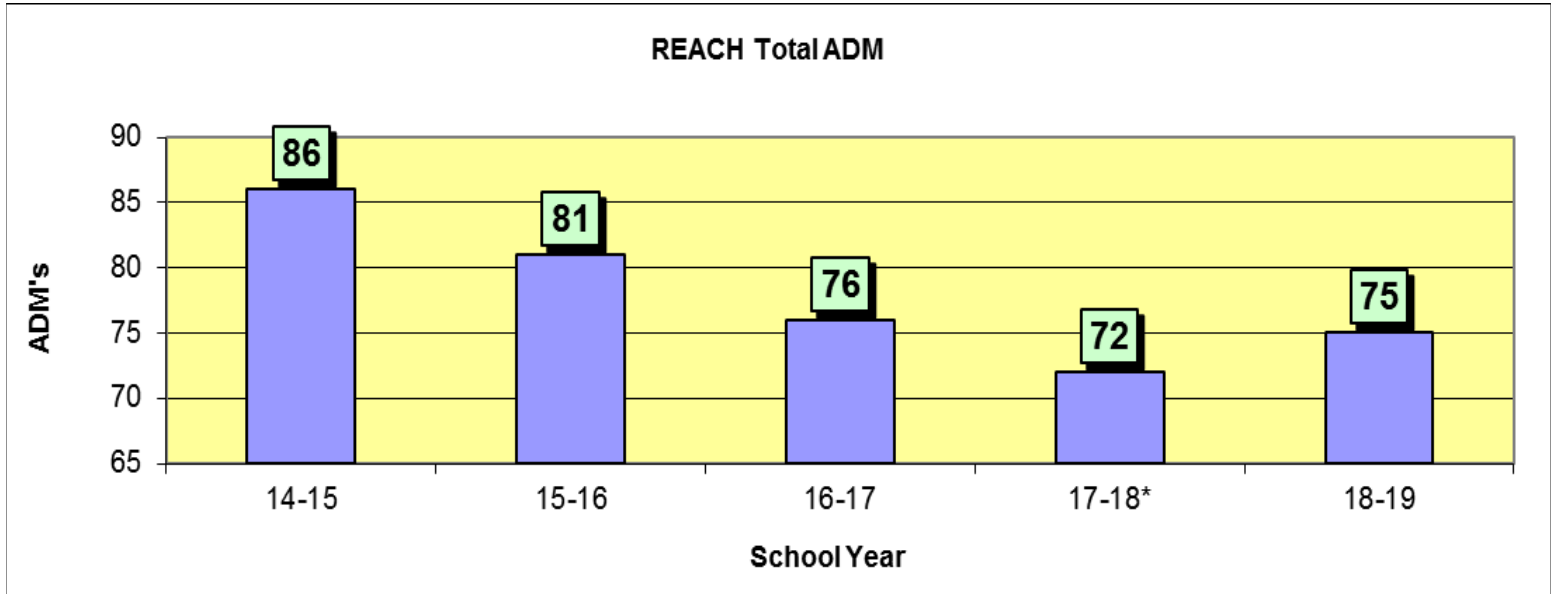
*Note: Projected Enrollment



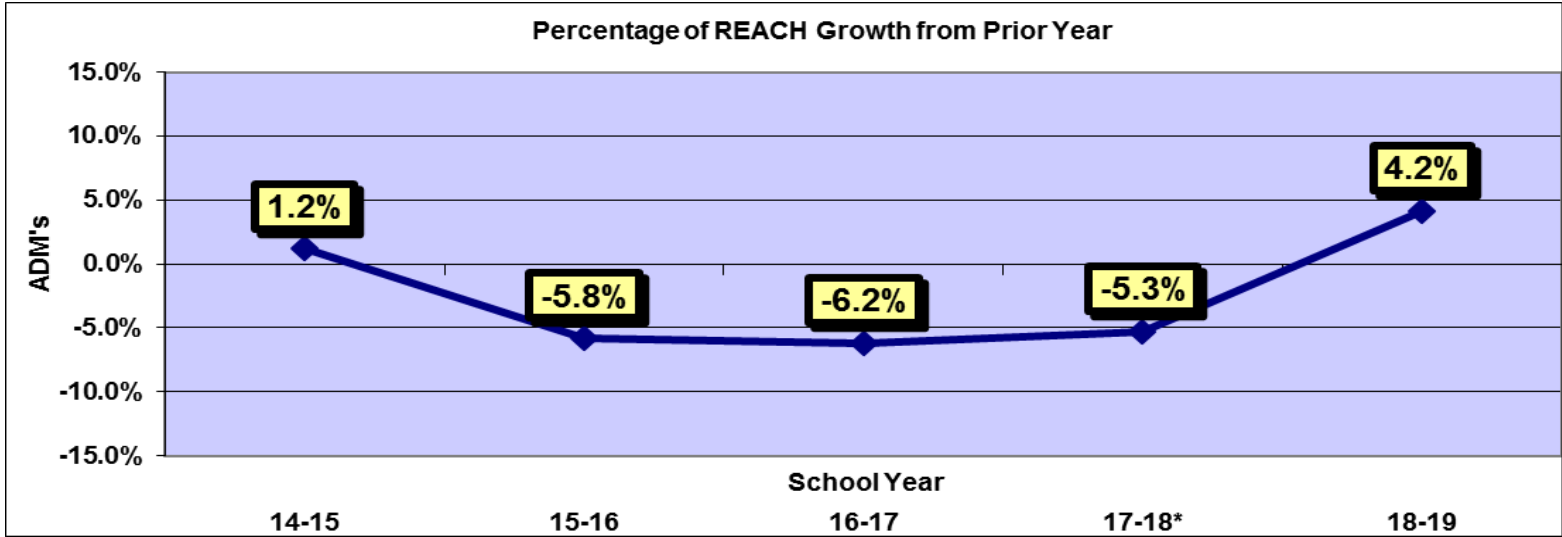


*Note: Projected Enrollment





*Note: Projected Enrollment



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