



administrative office | 6160 KEMPSVILLE CIRCLE * SUITE 300B
NORFOLK, VIRGINIA 23502 | OFFICE (757) 892-6100 | FAX (757) 892-6111

SECEP JOINT BOARD

WEDNESDAY, FEBRUARY 3, 2021
SMITHFIELD BUILDING VIA ZOOM MEETING, NORFOLK, VA.

A G E N D A

1. Welcome and Approval of Minutes from September 30, 2020 (**Vote Required for the Minutes**)
2. Comments from the Public
3. Report of the Executive Officer
 - a. SECEP FY2020 Audit Update – Report delayed to March 24, 2021 Meeting
 - b. Additional Request to Carry Over FY2020 Funds into FY2021 (FY2020 Unaudited Fund Balance) to Fund \$500 Bonus for SECEP Staff (**Vote Required**)
4. Report of the Executive Director
 - a. Program Update
 - b. Program Enrollment Report
 - c. FY2022 Budget Timelines
 - d. Recognition of SECEP Joint Board member Carolyn Modlin from Southampton County
5. Joint Board Items for Discussion
6. Personnel Docket (**Vote Required**)
 - a. Resolution for Closed Session, (**Vote Needed if Required**)
7. The next meeting of the SECEP Joint Board is Wednesday, March 24, 2021
8. Adjournment